

PROCUREMENT AND SUPPLIES PROFESSIONALS AND TECHNICIANS BOARD



PUBLIC NOTICE

FIVE DAYS WORKSHOP ON PROCUREMENT UNDER DONOR FUNDED PROJECTS FOR GOODS, WORKS AND CONSULTANCY SERVICES

VENUE: KIBAHA

DATE 23rd – 27th JULY, 2018

Aims of this workshop

A program is designed to provide participants knowledge and skills on effective management of donor funded projects, and its associated risks and mitigation strategies in compliance with Donor requirement and Public Procurement Act of 2011 and its regulation 2013 as amended 2016.

Who should attend?

- (a) Project managers
- (b) Head of PMUs
- (c) Procurement Officers
- (d) Supplies Officers
- (e) Auditors/ Technical Auditors
- (f) Legal officers
- (g) Stock Verifiers
- (h) Tender Board Members
- (i) Members from user Departments
- (j) Consultants/ Service providers
- (k) Any other parties

Workshop Content

- (a) Overview of Donor funded Procurement guidelines
- (b) How to prepare Procurement Plan for donor funded Projects
- (c) Preparation and issue of tender documents
- (d) Tender opening and Evaluation process of Donor funded procurement project
- (e) Complaint handling
- (f) Award and Contract signing
- (g) Risk assessment and case studies
- (h) Procurement Contract Management
- (i) Soft Skills-Cross culture effect in negotiation

Course fee:

Tshs. 800,000/= per participant to cover for tuition, training materials, tea/coffee and lunch. Payment must be done through our NBC Corporate Branch A/C No. 011103017252 or NMB House Branch A/C No. 2013500374. Please confirm your participation before 20th July, 2018 through the below emails and mobile numbers.

Note: Participants should come with Laptops

FOR FURTHER DETAILS, CONTACT:

Executive Director, PSPTB, P.O. Box 5993, DAR-ES-SALAAM.

Mobile: 0738441971/0713422751/0755731514

Email: info@psptb.go.tz or professionals@psptb.go.tz