

# PROCUREMENT AND SUPPLIES PROFESSIONALS AND TECHNICIANS BOARD

Telephone: 022 2865860  
Tel/fax 022 2862138  
Website: <http://www.psptb.go.tz>



P.O. Box 5993,  
Dar es Salaam.  
E-mail: [info@psptb.go.tz](mailto:info@psptb.go.tz)

*In reply please quote:*

**Ref. No:** AB 15/237/01/B/65

**Date:** 19<sup>th</sup> April, 2018

Dear Sir/Madam,

## RE: REGISTRATION WITH THE BOARD

On behalf of the Board of Directors of the Procurement and Supplies Professionals and Technicians Board, I have the pleasure to inform you that the Board in its 51<sup>st</sup> meeting held on 18<sup>th</sup> April 2018, approved your application for registration and that, you have been registered with the Board in accordance with Part III, Section 11-14 of the PSPTB Act No. 23 of 2007.

You are consequently advised to take note of the following aspects:

1. Your registration number, which will be used in all correspondences between you and the Board shown in the registration list uploaded in the PSPTB website.
2. You are required to pay the annual membership subscription fee as shown in table below:-

S/N	Category	Annual Fee	S/N	Annual Fee	Category
1	Authorized category	TZS 120,000	6	Affiliate category	TZS 150,000
2	Approved category	TZS 100,000	7	Temporary Graduate	\$ 500
3	Graduate category	TZS 50,000	8	Temporary Approved	\$ 500
4	Full Technician	TZS 30,000			
5	Technician category	TSZ 15,000			

**NB:** the payment must be effected within 60 days from the date of your registration, otherwise it will be charged with penalty.

3. Payment should be done through our **NBC Corporate Branch A/C No. 0111 0301 7252** or **NMB Bank House Branch A/C No. 201 3500 374**.
4. You are obliged to abide with the enclosed Board's Professional code of conduct.
5. Please take note that, the Board shall not hesitate to de-register you if you are found acting contrary to the ethics of the profession as outlined in the given code of ethics.
6. Your Certificate of Registration and practicing license will be issued 30 days from the date of this letter. Those outside DSM you can fill the provided form in our website to request your certificate to be sent by EMS.
7. To keep your records update; please notify us on any changes of address or contacts whenever they occur.

Lastly, I congratulate you for this achievement and hope that you will enjoy our services.

Yours faithfully,

**PROCUREMENT AND SUPPLIES PROFESSIONALS  
AND TECHNICIANS BOARD**

G.B. Mbanyi  
Ag. EXECUTIVE DIRECTOR