

# PROCUREMENT AND SUPPLIES PROFESSIONALS AND TECHNICIANS BOARD

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*In reply please quote:*

**Ref. No:** AB 15/237/01/C/11

**Date:** 31<sup>st</sup> January, 2019

Dear Sir/Madam,

## RE: REGISTRATION WITH THE BOARD

On behalf of the Board of Directors of the Procurement and Supplies Professionals and Technicians Board, I have the pleasure to inform you that the Board in its 57<sup>th</sup> meeting held on 30<sup>th</sup> January, 2019, approved your application for registration and that, you have been registered with the Board in accordance with Part III, Section 11-14 of the PSPTB Act No. 23 of 2007.

You are consequently advised to take note of the following aspects:

1. Your registration number, which will be used in all correspondences between you and the Board shown in the registration list uploaded in the PSPTB website.
2. You are required to pay the annual membership subscription fee as shown in table below:-

S/N	Category	Annual Fee
1	Authorized category	TZS 120,000
2	Approved category	TZS 100,000
3	Graduate category	TZS 50,000
4	Full Technician	TZS 30,000
5	Technician category	TSZ 30,000

**NB:-** The payment must be effected within 60 days from the date of your registration, otherwise it will be charged with penalty.

3. For payments please call +255 737 157 312 to obtain **Control Number** and for registration enquiry call number +255 738 441 971 during office working hours.
4. You are obliged to abide with the enclosed Board's Professional code of conduct.
5. Please take note that, the Board shall not hesitate to de-register you if you are found acting contrary to the ethics of the profession as outlined in the given code of ethics.
6. Your Certificate of Registration will be issued 30 days from the date of this letter.
7. To keep your records update; please notify us on any changes of address or contacts whenever they occur.

Lastly, I congratulate you for this achievement and hope that you will enjoy our services.

Yours faithfully,

**PROCUREMENT AND SUPPLIES PROFESSIONALS  
AND TECHNICIANS BOARD**

Godfred B. Mbanyi  
Ag. EXECUTIVE DIRECTOR  
GBM/lugusha.