

**GUIDANCE FOR CANDIDATES WITH REFERRALS AFTER THE RELEASE OF  
BOARD'S 23<sup>RD</sup> PROFESSIONAL EXAMINATIONS**

## 1.0 Introduction

Pursuant to section 7(f) of Cap 179, the Board is mandated to conduct Professional examinations leading to the grant of Procurement and Supplies Professional awards in the levels of Basic, Foundation and Certified Procurement and Supplies Professional (CPSP).

The Board conducted its 23<sup>rd</sup> professional examinations and allowed:

- (a) New candidates to register for these examinations including candidates with referrals status from previous examination sessions, and
- (b) New candidates to register for these examinations including candidates who were waiting results for 21<sup>st</sup> and 22<sup>nd</sup> examinations to continue sitting for their examination(s) in the stage ahead although their results were not out.

On 10<sup>th</sup> March 2022 the PSPTB Board of Directors met and released the results for public consumption. Following the release of the results, the Board has prepared this notice in order to guide all candidates who attempted such examinations on what they should do thereafter, especially for those with referrals status.

## 2.0 Eligibility for attempting Board's examinations and assessment

Eligibility for admission into Board's examinations is set out in its syllabi for the Basic, Foundation and professional stages in Procurement and Supplies Managament. The syllabi provided that, ***"upon been registered, a candidate is not allowed to attempt any subject of a given examination stage unless he/she has passed all subjects in the proceeding stage or has been exempted from that stage"***.

Again as per Board's syllabi, ***"a candidate with exemptions in subjects of different parts (stages) may be allowed to sit for the subjects not exempted from different parts (stages) at the same sitting provided he/she proves to have the ability to do so, and that the certificate will be awarded if the candidate has passed all subjects of all examination stages"***.

Further, Board's syllabi state that, ***"a candidate who is referred in some subjects at any stage or failed to pass examinations in any stage shall be allowed to re-sit for the examinations in that stage not more than three consecutive sessions only, before the registration status is withdrawn"***. This means a candidate is required to have cleared his/her failed subject(s) in the prescribed examination sessions short of which will be obliged to start afresh.

Moreover, the syllabi require the research candidates to accomplish their research study within the prescribed period of two years without fail after successful completion of all lower written professional examinations.

### **3.0 Board's guidance on the released results of the 23<sup>rd</sup> examinations session**

Basing on the release of the examinations results, the Board is hereby guiding candidates with referral status as follows:

- (a) Conditions given to candidates with referral status during release of the 20<sup>th</sup>, 21<sup>st</sup> and 22<sup>nd</sup> Board's examinations will apply during the conduct of the 24<sup>th</sup> examinations; and
- (b) Candidates who have failed one subject at any stage during the conduct of 23<sup>rd</sup> examinations and they had **NOT** previously attempted any examinations are allowed to re-sit the failed subject and register for subjects in the next stage during the conduct of 24<sup>th</sup> Board's examinations.

### **4.0 General conditions and Restrictions**

The Board has waived some of the syllabi requirements as stipulated in part 2 above for all candidates who attempted the 23<sup>rd</sup> Board's examinations in order to give them an opportunity to clear their referred subject(s).

This decision will minimize challenges they may face with regard to conversion scheme and credit transfer from old syllabi to new syllabi. This waiver DOES NOT affect examination timing based on notional hours and quality assurance for summative assessment.

## 5.0 Conclusion

The Board hope this clarification and guidance will enable its esteemed candidates make informed decisions towards attempting Board's examinations. For further explanation please contact the Board through email [examinations@psptb.go.tz](mailto:examinations@psptb.go.tz) or by telephone through **0738441972**.

  
**EXECUTIVE DIRECTOR**