

**GUIDANCE FOR CANDIDATES WITH REFERRALS AFTER THE RELEASE OF
BOARD'S 20TH, 21ST AND 22ND PROFESSIONAL EXAMINATIONS**

1.0 Introduction

Pursuant to section 7(f) of Cap 179, the Board is mandated to conduct Professional examinations leading to the grant of Procurement and Supplies Professional awards in the levels of Basic, Foundation and Certified Procurement and Supplies Professional (CPSP).

The Board conducted three professional examinations in August 2020 (20th examinations), November 2020 (21st examinations) and June 2021 (22nd examinations) where the Board allowed:

- (a) New candidates to register for the 20th Board's examinations including candidates with referrals status from previous examination sessions,
- (b) New candidates to register for the 21st and 22nd Board's examinations including candidates who were waiting results for 20th and 21st examinations to continue sitting for their examination(s) in the stage ahead although their results were not out and candidates with referrals status from previous examination sessions, and
- (c) Research candidates to continue with research examinations during 21st and 22nd examination sessions without even knowing the results of their written examinations in PIV and PV stages.
- (d) Candidates who attempted their papers in May 2016, November 2017, May 2018 and November 2018 to sit their examinations during 20th, 21st and 22nd examination sessions although their referral time were ought to have expired.

On 19th January 2022 the PSPTB Board of Directors met and released the results for public consumption. Following the release of the results, the Board has prepared this notice in order to guide all candidates who attempted such examinations on what they should do thereafter, especially for those with referrals status.

2.0 Eligibility for attempting Board's examinations and assessment

Eligibility for admission into Board's examinations is set out in its syllabi for the Basic, Foundation and professional stages in Procurement and Supplies Management. The syllabi provided that, ***“upon been registered, a candidate is not allowed to attempt any subject of a given examination stage unless he/she has passed all subjects in the proceeding stage or has been exempted from that stage”***.

Again as per Board's syllabi, ***“a candidate with exemptions in subjects of different parts (stages) may be allowed to sit for the subjects not exempted from different parts (stages) at the same sitting provided he/she proves to have the ability to do so, and that the certificate will be awarded if the candidate has passed all subjects of all examination stages”***.

Further, Board's syllabi have provided that, ***“a candidate who is referred in some subjects at any stage or failed to pass examinations in any stage shall be allowed to re-sit for the examinations in that stage not more than three consecutive sessions only, before the registration status is withdrawn”***. This means a candidate is required to have cleared his/her failed subject(s) in the prescribed examination sessions short of which will be obliged to start afresh.

Moreover, the syllabi require the research candidates to accomplish their research study within the prescribed period of two years without fail after successful completion of all lower written professional examinations.

3.0 Board's guidance on the released results of the 20th, 21st and 22nd examinations sessions

Basing on the scenarios discussed under part 1 and 2 above regarding the administration of three consecutive examinations sessions and syllabi conditions, the Board is hereby guiding candidates as follows:

- (a) Candidates who have failed all papers in two different examinations sessions out of three attempted are allowed to re-sit the failed papers starting with the lower stage to be followed with higher stage as indicated in the **Table 1** and **Table 2**,

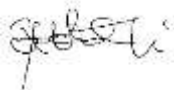
- (b) Candidates who have failed all subjects or part thereof in the two consecutive examinations sessions attempted and passed research paper only, are allowed to repeat the failed papers starting with the lower stage to be followed with higher stage as indicated in **Table 2**,
- (c) Candidates who have failed **at most THREE subjects** in one, two or all three consecutive examinations sessions are allowed to **ATTEMPT** the referred subjects starting with the lower stages and then proceed to those in higher examination stage as indicated in **Table 1** and **Table 2**,
- (d) Candidates who have failed **TWO subjects** in two or three stages of two or all three consecutive examinations sessions are allowed to **ATTEMPT** and **CLEAR** the referred subjects starting with lower stages in two stages and then proceed to **CLEAR** the remaining two subjects in the higher examination stage as indicated in **Table 1** and **Table 2**,
- (e) Candidates who have failed **ONE subject** in each of the two or three stages of the two or all three consecutive examinations sessions are allowed to **ATTEMPT** the referred subjects by combining **TWO** subjects of the lower stages referred and later **ATTEMPT** the remaining one subject as indicated in **Table 1** and **Table 2**,
- (f) Candidates who have passed all subjects in **TWO** consecutive examinations sessions BUT failed research paper, are allowed to repeat research paper examination as indicated in **Table 2**,
- (g) Candidates who have passed at most **THREE** subjects and also passed research paper in three examination sessions, they are allowed to re-sit the failed papers as indicated in **Table 2**,
- (h) Candidates who have passed at most **THREE** subjects and failed research paper in their three examination sessions, they are allowed to re-sit the failed papers first and thereafter repeat research examination as indicated in **Table 2**,
- (i) Candidates who attempted examinations in either of 20th, 21st or 22nd examinations sessions and did not turn up again for other examinations sessions due to late release of their preceding results, they are allowed to continue attempting Board's examinations,

4.0 GENERAL CONDITIONS AND RESTRICTIONS

- (a) The Board has waived some of the syllabi requirement as discussed in part 2 above for all candidates who attempted the 20th, 21st and 22nd Board's examinations in order to give an opportunity to clear their subjects before operationalization of the new syllabi,
- (b) Candidates are allowed to combine two stages but the combined subjects in the two stages should not exceed four (4),
- (c) All candidates who had **LAST CHANCES** before attempting either 20th, 21st or 22nd Board's examinations are given one more chance to clear their failed subjects,
- (d) All candidates who have referrals as result of attempting the 20th, 21st and 22nd Board's examinations are required to clear their subjects within four (4) Board's examinations starting from the 24th examination session scheduled to be held in May 2022,
- (e) All candidates who had previous referral status and yet attempted Board's examinations will maintain their referral status for a period of not more than 18 Months from 19th January 2022, and
- (f) Candidates who attempted 19th Board's examination session and failed part of their subjects but did not register for examinations in the sessions ahead are encouraged to register for the upcoming 24th Board's examinations.
- (g) Research candidates who passed all lower stages during 20th, 21st and 22nd examinations BUT failed defense session are allowed to register and re-defend their research papers on the dates set by the Board.

5.0 Conclusion

The information given above and clarifications provided in the **Tables 1 and 2** are relevant and adequate to enable our esteemed candidates make informed decisions towards attempting Board's examinations. For further explanation please contact the Board through email examinations@psptb.go.tz or by telephone through **0738441972**.



EXECUTIVE DIRECTOR