

PROCUREMENT AND SUPPLIES PROFESSIONALS AND TECHNICIANS BOARD

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P.O. Box 5993,
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Date: 04th November, 2019

Dear Sir/Madam,

RE: REGISTRATION WITH THE BOARD

On behalf of the Board of Directors of the Procurement and Supplies Professionals and Technicians Board, I have the pleasure to inform you that the Board on its 63rd meeting held on 21 September, 2019, approved your application for registration and that, you have been registered with the Board in accordance with Part III, Section 11-14 of the PSPTB Act No. 23 of 2007. You are consequently advised to take note of the following aspects:

1. Your registration number, which will be used in all correspondences between you and the Board shown in the registration list uploaded in the PSPTB website.
2. You are required to pay the Registration subscription fee as shown in table below:-

S/No.	Category	Registration Fee	Annual Fee
1.	Approved category	Tsh. 50,000.00	Tsh. 100,000.00
2.	Graduate category	Tsh. 50,000.00	Tsh. 50,000.00
3.	Full Technician	Tsh. 30,000.00	Tsh. 30,000.00

3. You are required to collect your certificate of registration after 60 days from the date of this letter; upon payment of Registration fee as indicated above.
 4. You will be required to pay Annual subscription fee appropriate to your category for every financial year commencing 1st July to June, otherwise you will be charged with penalty.
 5. For payments please call +255 737 157 312 to obtain Control Number and for registration enquiry call number +255 738 441 971 during office working hours.
 6. You are obliged to abide by the enclosed Board's Professional Code of Conduct.
 7. Please take note that the Board shall not hesitate to de-register you if you are found acting contrary to the ethics of the profession as outlined in the given code of ethics.
 8. To keep your records update; please notify us on any changes of address or contacts whenever they occur.
- Lastly, I congratulate you for this achievement and hope that you will enjoy our services.

Yours faithfully,

**PROCUREMENT AND SUPPLIES PROFESSIONALS
AND TECHNICIANS BOARD**

Godfred B. Mbanyi

Ag. EXECUTIVE DIRECTOR

GBM//msl.