



## PROCUREMENT AND SUPPLIES PROFESSIONALS AND TECHNICIANS BOARD.

### PROCUREMENT AND SUPPLY AUDITOR'S TRAINING PROGRAM: AUDITING SKILLS AND METHODOLOGY

#### Introduction

The Procurement and Supplies Professionals and Technicians Board (PSPTB), as a Professional regulator, is mandated to train, register, and regulate the conduct of procurement and supply auditors in Tanzania. In that regard, PSPTB has developed a professional training program in auditing skills and methodology for Procurement and supply auditors to enhance professionalism and professional practices in auditing procurement and supply chain management.

#### Program Objectives

The training program for Procurement and Supply Auditors is designed to provide participants with a comprehensive understanding of the practical aspects of procurement and supply audit, particularly how it fits into an overall audit and functional review strategy. It will equip trainees with auditing knowledge and skills in line with the professional code of ethics and standards.

Equally, trained professionals who complete the program will attempt qualifying examinations. ***Only participants who will pass the qualifying examination will be eligible for an award of a Certified Procurement and Supply Auditor Competence Certificate.***

#### Who Should Attend?

This course is ideal for experienced procurement and supply professionals executing and overseeing procurement and supply processes. It will equip the trainees with best practices and methodologies for conducting effective audits in the procurement and supply areas.

The program is specifically designed to suit all practitioners registered under the Approved and Authorized category as per PSPTB Membership Registration Criteria who are responsible or can be engaged to audit procurement and Supply processes, stock verification, and asset management in both the public and private sectors.

#### Training Modules

The designed modules focus on the introduction of Procurement and Supply for an Auditing perspective, procurement and supply audit scope, conducting procurement and supply audit, risk assessment, ethical consideration, compliance with regulatory frameworks, and Audit report writing as indicated in Table 1:

**TABLE 1: Learning module for Procurement and Supply Training Program**

Categories	Module Name
Approved and Authorized Category Program	Audit Concepts and Planning for Procurement and Supply Chain Management Perspective.
	Risk-based Procurement and Supply Chain Auditing.
	Audit Legal frameworks and Standards in Practice.
	Leadership and governance
	Report writing and Documentation in auditing and investigation.

### How to apply?

Applicants are encouraged to apply for this training by clicking a link on **online event registration** found on the PSPTB website <http://www.psptb.go.tz> or clicking directly the <http://registration.psptb.go.tz>. Upon registration applicant will receive a control number for processing payment.

### Location and Dates:

The third Cohort program is intended to be conducted in Arusha and Dar es Salaam.

- (a) Full-time (Executive) Training Program from 15<sup>th</sup> to 30<sup>th</sup> September 2025 at Sariko Olasit Garden in ARUSHA
- (b) Part-Time (Evening) Training Program from 29<sup>th</sup> September to 30<sup>th</sup> October 2025 at TAGLA in Dar es Salaam.

### Participation Fees

#### (a) Full-time (executive) training program

Participation fee for a full-time (executive) Training program is **TZS 2,600,000**

#### (b) Part-time (evening) training program

Participation fee for a part-time (evening) training program is **TZS 2,000,000**

### Communication and confirmation

Please **register** and **confirm** your attendance and payment earlier, **before** or **on 10<sup>th</sup> September 2025, for the executive program and 25<sup>th</sup> September 2025 for the part-time program**. For any inquiry, please do not hesitate to call 0738441972 during office hours.

Issued by:

Godfred B. Mbanyi  
**EXECUTIVE DIRECTOR**