

**PROFESSIONAL DEVELOPMENT TRAINING SCHEDULE**  
**JANUARY TO DECEMBER, 2021**

<b>S/N</b>	<b>Course Name</b>	<b>Location</b>	<b>Date</b>	<b>Course fee</b>	<b>CPD Hours</b>
<b>1</b>	Key issues for consideration in preparation of specifications for goods, schedule of requirements, activity schedule and terms of reference.	Morogoro	4 <sup>th</sup> – 8 <sup>th</sup> January, 2021	800,000	40
<b>2</b>	Procurement and contracting of security and cleaning services.	Mbeya	25 <sup>th</sup> – 29 <sup>th</sup> January, 2021	800,000	40
<b>3</b>	Anticorruption and ethics in Procurement and Supply Chain Management.	Dodoma	17 <sup>th</sup> – 19 <sup>th</sup> February, 2021	500,000	24
<b>4</b>	Understanding and Mastering the preparation of tender documents for goods and works.	Arusha	8 <sup>th</sup> – 12 <sup>th</sup> March, 2021	800,000	40
<b>5</b>	Leadership skills to Procurement and Supplies practitioners – 21st Century's soft skills.	Zanzibar	14 <sup>th</sup> – 16 <sup>th</sup> April, 2021	1,200,000	24
<b>6</b>	Master your understanding and preparation of tender documents for Non consultancy and Consultancy services.	Tanga	3 <sup>th</sup> – 7 <sup>th</sup> May, 2021	800,000	40
<b>7</b>	Stocktaking and Verification.	Mwanza	24 <sup>th</sup> – 28 <sup>th</sup> May, 2021	800,000	40

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8	Developing an effective evaluation criteria and conducting evaluation process; traditional and electronic (e.g.TANePS).	Arusha	14 <sup>th</sup> - 18 <sup>th</sup> June, 2021	800,000	40
9	Financial concepts and analysis for non-finance specialist in Procurement perspective.	Dar es Salaam	14 <sup>th</sup> – 16 <sup>th</sup> July, 2021	500,000	24
10	Effective contract negotiation in procurement: critical skills, techniques and tactics.	Morogoro	2 <sup>nd</sup> – 6 <sup>th</sup> August, 2021	800,000	40
11	Strategic Inventory control and warehouse management in modern world.	Arusha	23 <sup>th</sup> – 27 <sup>th</sup> August, 2021	800,000	40
12	Procurement under GPSA through TANePS: Challenges and interventions.	Mwanza	15 <sup>th</sup> – 17 <sup>th</sup> September, 2021	500,000	24
13	Implementation of Force Account: procedures, success, challenges and mitigation strategies.	Mbeya	4 <sup>th</sup> – 8 <sup>th</sup> October, 2021	800,000	40
14	Procurement Contract management for goods and non-consultancy services: Challenges and Interventions.	Dodoma	27 <sup>th</sup> - 29 <sup>th</sup> October, 2021	500,000	24
15	Challenges and Interventions in Procurement contract management for Works.	Morogoro	15 <sup>th</sup> to 19 <sup>th</sup> November, 2021	800,000	40
16	Procurement procedures in contracting Government entities; success, challenges and mitigation strategies.	Tanga	13 <sup>th</sup> – 17 <sup>th</sup> December, 2021	800,000	40